



SECTION 23 PROPERTY OWNER'S ASSOCIATION, INC.

26217 Rampart Blvd. – Punta Gorda, FL 33983

Phone (941) 764-6674

Email - admin@deepcreek23.com

Website – deepcreek23.com

ENCLOSURE PERMIT

PROPERTY ADDRESS: STREET _____ BLOCK _____ LOT _____

OWNERS: _____ PHONE #: _____

MAILING ADDRESS: _____

EMAIL: _____

Enclosure Information

PURPOSE OF ENCLOSURE: _____

ENCLOSURE DIMENSIONS (LENGTH, WIDTH, & HEIGHT): _____

WHAT MATERIAL WILL THE ENCLOSURE BE CONSTRUCTED OF? _____

Owner(s) Signature(s) _____ Date _____

Approved _____ **Disapproved** _____ **Comments** _____

Community Association Manager _____ Date _____



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Note: Deed Restriction Article XII defines and provides all rules for enclosures. Deed Restriction XII can be located on Deep Creek Section 23 web site shown above.

- 1.** Complete page 1 of this permit application.
- 2.** Prepare a plan of your intended enclosure. This can be a hand drawn diagram showing details of how the enclosure will be located in reference to your house or you can provide a copy of your homes site survey. Ensure that enough detail is provided for the POA Community Association Manager to properly review the permit request.
- 3.** Submit items 1 & 2 above to Section 23 POA Office along with a permit fee of \$10.
- 4.** The Section 23 Community Association Manager will review your permit request and provide a response via email or phone. This process should not take less than 48 hours.
- 5.** Once your permit is **approved** you may commence the work on your enclosure.
- 6.** When you have completed the work on your enclosure notify Deep Creek Section 23 POA Office who will have a Deed Restriction Inspector perform an inspection and close your Enclosure Permit.

Note: Should you have any questions, need clarification or any other information/assistance please contact the Deep Creek Section 23 POA Office.